

**REGULAR MEETING  
OAKDALE CITY COUNCIL  
May 12, 2020**

**CALL TO ORDER**

A regular meeting of the City Council of the City of Oakdale was held on Tuesday, May 12, 2020, at Oakdale City Hall, 1584 Hadley Avenue, Oakdale, Minnesota. The meeting was called to order by Mayor Paul Reinke at 7 PM.

**CALL OF ROLL**

On a call of roll, the following were present:

Mayor Paul Reinke

Council Members: Jake Ingebrigtsen  
Susan Olson  
Colleen Swedberg  
Kevin Zabel

Absent: None

Also Present: Brian Bachmeier, Public Works Director/City Engineer  
Susan Barry, City Clerk  
Craig Dawson, Interim City Administrator  
Chelsea Petersen, Administrative Services Director  
Bill Sullivan, Chief of Police  
Jim Thomson, City Attorney

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING: SURFACE WATER POLLUTION PREVENTION PLAN**

Public Works Director/City Engineer Bachmeier provided an overview of the City's Surface Water Pollution Prevention Plan (SWPPP) and outlined goals for the upcoming year.

In response to a question from Mayor Reinke, Public Works Director/City Engineer Bachmeier explained that the watershed districts would have jurisdiction over the Helmo Station and Willowbrooke projects.

In response to a question from Council Member Zabel on requiring proper salt storage, Public Works Director/City Engineer Bachmeier explained that the requirement would be only for private property as all government entities already have protections in place.

Mayor Reinke opened the public hearing up to the audience. No comments were heard.

Mayor Reinke closed the public hearing.

**PUBLIC HEARING: CAMDEN GROCERY AND TOBACCO INC. LIQUOR LICENSE REQUEST**

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Interim City Administrator Dawson provided an overview of a request to issue an off-sale 3.2 malt liquor license and tobacco sales license to Camden Grocery and Tobacco Inc., dba Tesoro Gas, 7445 – 15<sup>TH</sup> Street. He noted that the public hearing would need to be continued to May 26.

Mayor Reinke opened the public hearing up to the audience. No comments were heard.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO CONTINUE THE PUBLIC HEARING FOR LIQUOR AND TOBACCO LICENSES FOR CAMDEN GROCERY AND TOBACCO INC., dba TESORO GAS, 7445 – 15<sup>TH</sup> STREET, TO MAY 26, 2020.**

**5 AYES.**

**APPROVAL OF MINUTES**      Workshop, March 10, 2020  
Workshop, March 24, 2020  
Regular Meeting, April 28, 2020  
Special Meeting, May 4, 2020

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE WORKSHOP MINUTES OF MARCH 10, 2020, AS PRESENTED.**

**5 AYES.**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE WORKSHOP MINUTES OF MARCH 24, 2020, AS PRESENTED.**

**5 AYES.**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE REGULAR MEETING MINUTES FOR APRIL 28, 2020, AS PRESENTED.**

**5 AYES.**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE SPECIAL MEETING MINUTES FOR MAY 4, 2020, AS PRESENTED.**

**5 AYES.**

**OPEN FORUM**

Mayor Reinke opened the meeting to the audience; no comments were heard.

**CONSENSUS MOTIONS**

Council Member Zabel asked that item “a” be pulled for discussion.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE FOLLOWING CONSENSUS MOTION:**

- b) **Waive reading and adopt Resolution 2020-42, Approving the Memorandum of Understanding with Washington County Cooperative Weed Management Area (WC-CWMA).**

**5 AYES.**

**CONSENSUS ITEM A – CODE AMENDMENT – MOBILE FOOD VENDORS**

Council Member Zabel inquired about the changes being requested that were in addition to the noted change relating to the fire code.

City Attorney Thomson explained that the other changes included removing application detail and housekeeping items.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO WAIVE READING AND ADOPT ORDINANCE 855, AMENDING THE CODE OF ORDINANCES FOR THE CITY OF OAKDALE, CHAPTER 9 – LICENSES AND BUSINESS REGULATIONS, ARTICLE XV – MOBILE FOOD VENDORS; APPROVE SUMMARY PUBLICATION.**

**5 AYES.**

**ADVISORY BOARDS AND COMMISSIONS**

- a) **Economic Development Commission: Commissioner Appointment: Landis**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE APPOINTMENT OF MARK LANDIS TO THE ECONOMIC DEVELOPMENT COMMISSION, TERM TO BEGIN: MAY 13, 2020, AND TERM TO END: JUNE 30, 2021.**

**5 AYES.**

- b) **Environmental Management Commission: Commissioner Appointment: Brown**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE APPOINTMENT OF CONNOR BROWN TO THE ENVIRONMENTAL MANAGEMENT COMMISSION, TERM TO BEGIN MAY 13, 2020, AND TERM TO END: JUNE 30, 2023.**

**5 AYES.**

c) Parks and Recreation Commission: Commissioner Appointment: Meyer

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO APPROVE THE APPOINTMENT OF STEVE MEYER TO THE PARKS AND RECREATION COMMISSION, TERM TO BEGIN: MAY 13, 2020, TERM TO END: JUNE 30, 2022.

5 AYES.

d) Parks and Recreation Commission: OAA Ted Bearth Memorial Ballfield Improvements

The City Council reviewed a request to authorize the Oakdale Athletic Association to make improvements at the Ted Bearth Memorial Ballfield in Tanner's Park.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO WAIVE READING AND ADOPT RESOLUTION 2020-43, AUTHORIZING THE OAKDALE ATHLETIC ASSOCIATION (OAA) TO MAKE IMPROVEMENTS AT THE TED BEARTH MEMORIAL BALLFIELD.

5 AYES.

PUBLIC WORKS DIRECTOR/CITY ENGINEER

a) Hiring Seasonal Public Works Employees

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO WAIVE READING AND ADOPT RESOLUTION 2020-44, APPROVING THE HIRING OF SEASONAL EMPLOYEES FOR THE PUBLIC WORKS DEPARTMENT SUBJECT TO THE ORDER FROM GOVERNOR WALZ RELATING TO ORGANIZED SPORTS.

5 AYES.

b) City Project 2020-02 – Plans and Advertising for Bids

Public Works Director/City Engineer Bachmeier requested approval of the plans to resurface the hockey rink at Walton Park and pour a slab for a warming house planned at that location in the future.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO WAIVE READING AND ADOPT RESOLUTION 2020-45, APPROVING THE PLANS FOR CITY PROJECT 2020-02 (WALTON PARK HOCKEY RINK RESTORATION) AND AUTHORIZING THE ADVERTISEMENT FOR BIDS.

5 AYES.

### **COUNCIL PRESENTATIONS**

#### **a) Hire City Administrator and Approve Employment Agreement**

Interim City Administrator Dawson provided an overview of the selection process utilized by the BakerTilly firm for the city administrator position and requested approval to hire Christina Volkens. He also requested approval of the associated employment agreement.

Council Member Zabel noted that the employment agreement contained a few errors.

City Attorney Thomson indicated that a corrected copy was provided to Interim City Administrator Dawson and forwarded to Ms. Volkens.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO WAIVE READING AND ADOPT RESOLUTION 2020-46, APPOINTING CHRISTINA M. VOLKENS AS CITY ADMINISTRATOR FOR THE CITY OF OAKDALE, EFFECTIVE JUNE 29, 2020, AND APPROVING THE EMPLOYMENT AGREEMENT BETWEEN THE CITY OF OAKDALE AND CHRISTINA M. VOLKENS, EFFECTIVE JUNE 29, 2020.**

**5 AYES.**

#### **b) Polar Plastics**

Council Member Swedberg thanked Oakdale business, Polar Plastics, for their joint effort working with students from the University of Minnesota to design and manufacture personal protection equipment.

#### **c) Graduation Recognition**

Mayor Reinke noted that the mayors from Maplewood, North Saint Paul, and Oakdale met with ISD 622 Superintendent Osorio and the principals from North High and Tartan to discuss ways to celebrate the 2020 graduates. He noted that ideas include a parade and newspaper ad and asked for suggestions.

#### **d) Skyview School Aquatics Agreement**

Mayor Reinke asked staff to look into whether any cost reductions would apply relating to the agreement with ISD 622 for the use of the Skyview School pool due to COVID-19.

### **CLAIMS**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE CLAIMS FOR THE PERIOD OF APRIL 25 TO MAY 8 IN THE AMOUNT OF \$584,175.09.**

**5 AYES.**

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**ADJOURNMENT**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON,  
TO ADJOURN THE REGULAR MEETING OF MAY 12, 2020, AT 7:30 PM.**

**5 AYES.**

Respectfully submitted,  
Susan Barry,  
City Clerk