



A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE WORKSHOP MINUTES OF FEBRUARY 24, 2020, AS PRESENTED.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE REGULAR MEETING MINUTES FROM FEBRUARY 24, 2020, AS PRESENTED.

5 AYES.

#### OPEN FORUM

Mayor Reinke opened the meeting up to the audience; no comments were heard.

#### CONSENSUS MOTIONS

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE FOLLOWING CONSENSUS MOTIONS:

- a) Approve the renewal of the Secondhand Goods Dealer License held by Guitar Center Store Inc., dba Guitar Center Stores, 8316 – 3rd Street, for the license period of March 25, 2020 to March 25, 2021, contingent upon background clearance from the Police Department.
- b) Approve the renewal of a Tobacco Sales License to Furlongs Liquor Inc., dba Furlong's Liquor, 4777 Geneva Avenue, for the license period of March 24, 2020 to December 31, 2020, contingent upon background clearance from the Police Department.
- c) Approve the renewal of a Secondhand Goods Dealer License for Best Buy Stores, LP, dba Best Buy, 8301 - 3rd Street North, for the license period of March 25, 2020 to March 25, 2021, contingent upon background clearance from the Police Department.
- d) Waive reading and adopt Resolution 2020-28, Accepting the resignation of Logan Cramlet, Public Works Maintenance, Utility Division, from the City of Oakdale, effective March 26, 2020; and directing staff to proceed with filling the vacancy.
- e) Waive reading and adopt Resolution 2020-29, Designating Oakdale Building Inspector Sheryl Mellgren as Acting Chief Building Official, effective April 1, 2020, until such time as a new Chief Building Official is named, and that her hourly wage be temporarily set at \$42 per hour during this time.
- f) Authorize the appropriate City officials to enter into Subordinate Funding Agreement 1 to the Master Funding Agreement between the City of Oakdale and the Metropolitan Council for a sanitary sewer extension.

- g) Waive reading and adopt Resolution 2020-30, Approving a Conditional Use Permit for two 10 foot by 10 foot accessory buildings at 6570 5<sup>th</sup> Street (Falteisek).
- h) Waive reading and adopt Resolution 2020-31, Approving a Conditional Use Permit for a church use at 7019 6<sup>th</sup> Street (The Lord's Church).
- i) Declare the City's 1989 Ford F-350 pick-up truck, VIN 1FTHF36G8KKB11152, as surplus and authorize its sale to top bidder, Jake Riley, at an amount of \$7,155.

5 AYES.

#### **ADVISORY BOARDS AND COMMISSIONS**

Council Member Swedberg inquired whether boards and commission meetings could be conducted electronically.

City Attorney Thomson indicated that as part of action taken by the City Council on March 20, staff was directed to cancel all board and commission meetings through April 30.

Council Member Zabel suggested that City Council liaisons engage with their respective boards and commissions to keep them informed during this period of time.

#### **PUBLIC WORKS DIRECTOR/CITY ENGINEER**

##### **a) City Project 2020-01 – Plans and Specifications**

Public Works Director/City Engineer Bachmeier reviewed a report requesting approval of the plans and specifications for City Project 2020-01 (2020 Street Improvements).

In response to a question from Council Member Zabel, Public Works Director/City Engineer Bachmeier explained that the City is allowed to receive advanced gas tax out five years and the City went out three years for the Highway 36 and Hadley Avenue Interchange project.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO WAIVE READING AND ADOPT RESOLUTION 2020-32, APPROVING THE PLANS AND SPECIFICATIONS FOR CITY PROJECT 2020-01 (2020 STREET IMPROVEMENTS) AND AUTHORIZING THE ADVERTISEMENT FOR BIDS.**

5 AYES.

#### **AWARD OF BID**

- a) City Project 2019-03 (15<sup>th</sup> Street and Hilo Water Quality Project with South Washington Watershed District)

REGULAR MEETING  
March 24, 2020  
Page Four

Public Works Director/City Engineer Bachmeier reviewed a report requesting awarding the bid for City Project 2019-03 (15<sup>th</sup> Street and Hilo Water Quality Project with South Washington Watershed District).

In response to a question from Council Member Zabel, Public Works Director/City Engineer Bachmeier noted that the South Washington Watershed District has worked with the low bidder, Fitzgerald Excavating; however, the City has not.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO WAIVE READING AND ADOPT RESOLUTION 2020-33, AWARDING THE BID FOR CITY PROJECT 2019-03 (15<sup>TH</sup> STREET AND HILO WATER QUALITY PROJECT WITH THE SOUTH WASHINGTON WATERSHED DISTRICT) TO FITZGERALD EXCAVATING AND TRUCKING INC., IN THE AMOUNT OF \$97,282).**

**5 AYES.**

#### **ADMINISTRATOR'S REPORTS**

**a) City Administrator Search Update**

Interim City Administrator Dawson noted that that the City Council would be receiving materials on City Administrator semi-finalists from the search firm, Baker Tilly, on March 25. He further noted that the City Council would select finalists at their April 6 meeting.

#### **COUNCIL PRESENTATIONS**

**a) Modifications to COVID-19 Temporary Personnel Policies, Stay-at-Home/Shelter-in-Place, Federal Emergency Paid Sick Leave**

Interim City Administrator Dawson provided an overview of a request to approve additions of the Stay-at-Home/Shelter-in-Place and Emergency Paid Sick Leave Act to the City's Temporary Policy related to the COVID-19 response. He commented that proposed staffing arrangements for the Public Works Department would be brought back for adoption with the Temporary Policy on March 31.

Mayor Reinke commented on the constantly changing nature of COVID-19 and the City's objective of keeping personnel safe while continuing to operate.

In response to a question from Council Member Ingebrigtsen, City Attorney Thomson explained that the proposed policies may be adopted whether or not a Stay-at-Home/Shelter-in-Place order is made by the governor. He added that many other communities have adopted similar policies.

Mayor Reinke spoke about the importance of giving decision-making discretion to Interim City Administrator Dawson.

REGULAR MEETING  
March 24, 2020  
Page Five

Council Member Zabel recommended a condition of approval to have the Interim City Administrator implement the Temporary Policy should the president or governor issue a Stay-at-Home/Shelter-in-Place order prior to the City Council's March 31 meeting.

In response to a question from Council Member Olson, Mayor Reinke explained that the Temporary Policy would allow the Public Works staff to work split shifts and he wanted to have a comprehensive review of options for all departments before adopting the Temporary Policy.

Council Member Olson supported adopting the Temporary Policy.

Public Works Director/City Engineer Bachmeier shared comments on the need to put the Public Works staff schedules in place without delay.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO APPROVE THE ADDITIONS OF THE STAY-AT-HOME/SHELTER-IN-PLACE AND EMERGENCY PAID SICK LEAVE ACT TO THE TEMPORARY POLICY RELATED TO THE RESPONSE TO COVID-19, CONTINGENT UPON A STAY-AT-HOME/SHELTER-IN-PLACE DECLARATION BY THE PRESIDENT OF THE UNITED STATES OR GOVERNOR OF MINNESOTA.**

**5 AYES.**

#### **CLAIMS**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE CLAIMS FOR THE PERIOD OF MARCH 7 TO MARCH 20 IN THE AMOUNT OF \$675,272.80.**

**5 AYES.**

#### **ADJOURNMENT**

**A MOTION WAS MADE BY COUNCIL MEMBER SWEDBERG, SECONDED BY COUNCIL MEMBER ZABEL, TO ADJOURN THE REGULAR MARCH 24, 2020, MEETING AT 7:36 PM.**

**5 AYES.**

Respectfully submitted,  
Susan Barry,  
City Clerk