



# **AGENDA**

## **Oakdale Economic Development Authority**

### **Special Meeting August 23, 2022 Council Chambers**

*(Following regular City Council meeting)*

**CALL TO ORDER**

**CALL OF ROLL**

**APPROVAL OF THE AGENDA**

**APPROVAL OF MINUTES: September 28, 2021**

**BUSINESS MATTERS**

A. Annual Election of Officers

**Elect a vice-president, treasurer, and secretary for 2022**

B. Property Use Agreement with D.T. Meisinger Development Inc. Relating to EDA Owned Property at Tanners Lake

**Approve the Property Use Agreement between D.T. Meisinger Development Inc. and Oakdale EDA for a portion of the City owned property at Tanner's Lake, and authorizing the EDA President and Executive Director to sign the agreement on behalf of the EDA**

**ADJOURNMENT**



## Oakdale Economic Development Authority

President

Paul Reinke

Vice President

Kevin Zabel

Treasurer

Colleen Swedberg

Secretary

Susan Olson

Commissioner

Jake Ingebrigtsen

**ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF OAKDALE  
MINUTES  
September 28, 2021**

**CALL TO ORDER**

A regular meeting of the Economic Development Authority of the City of Oakdale was held on Tuesday, September 28, 2021, at Oakdale City Hall, 1584 Hadley Avenue, Oakdale, Minnesota. The meeting was called to order by President Paul Reinke at 7:40 PM.

**CALL OF ROLL**

On a call of roll, the following were present:

President Paul Reinke

Commissioners:     Jake Ingebrigtsen  
                          Susan Olson  
                          Colleen Swedberg  
                          Kevin Zabel

Absent:               None

Also Present:       Christina Volkens, City Administrator  
                          Jim Thomson, City Attorney  
                          Susan Barry, City Clerk  
                          Linnea Graffunder-Bartels, Senior Community Development Specialist  
                          Jim Thomson, City Attorney

**APPROVAL OF MINUTES:     August 24, 2021**

**A MOTION WAS MADE BY COMMISSIONER ZABEL, SECONDED BY COMMISSIONER OLSON, TO APPROVE THE MINUTES OF AUGUST 24, 2021, AS PRESENTED.**

**5 AYES.**

**BUSINESS MATTERS**

**a)     Bethesda Cornerstone Housing Development Agreement**

Senior Community Development Specialist Graffunder-Bartels reviewed a request to enter into a Tax Increment Financing Agreement to finalize the Tax Increment Financing assistance from the city to Bethesda relating to the Cornerstone Village Oakdale project at Helmo Station.

**A MOTION WAS MADE BY COMMISSIONER OLSON, SECONDED BY COMMISSIONER SWEDBERG, TO AUTHORIZE THE PRESIDENT AND EXECUTIVE DIRECTOR TO ENTER INTO THE TAX INCREMENT FINANCING AGREEMENT TO ASSIST BETHESDA'S CORNERSTONE VILLAGE PROJECT AT HELMO STATION; AND WAIVE READING AND ADOPT RESOLUTION EDA 2021-04, APPROVING AND AUTHORIZING THE EXECUTION OF A DEVELOPMENT AGREEMENT FOR SAME.**

3 AYES. 2 NAYS – INGEBRIGTSON AND ZABEL.

ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER ZABEL, SECONDED BY COMMISSIONER INGEBRIGTSON, TO ADJOURN THE EDA MEETING OF SEPTEMBER 28, 2021, AT 7:44 PM.

5 AYES.

Respectfully submitted,  
Susan Olson, Secretary



# REQUEST FOR EDA ACTION

Meeting Date: August 17, 2022

Requester: CV  
ED Approval: CV

Agenda Section: Business Item

Title: EDA Annual Election of Officers

## BACKGROUND

The EDA by-laws state that the Economic Development Authority (EDA) shall elect from its membership a president, vice-president, treasurer, and secretary annually at its first meeting of the year. In 2021, Mayor Reinke served as President, Council Member Zabel served as Vice-President, Council Member Swedberg served as Secretary, and Council Member Olson served as Treasurer. The EDA by-laws specify that the position of president is filled by the Mayor, all other positions are open to any commissioner.

## STAFF RECOMMENDATION

The EDA should elect a vice-president, treasurer, and secretary for 2022. The voting process and ballot will be distributed hard copy at the meeting.

## EDA ACTION REQUESTED

Elect an Economic Development Authority vice-president, treasurer, and secretary for 2022.





# REQUEST FOR EDA ACTION

Meeting Date: August 23, 2022

Requester: AG  
ED Approval: CV

Agenda Section: Business Matters

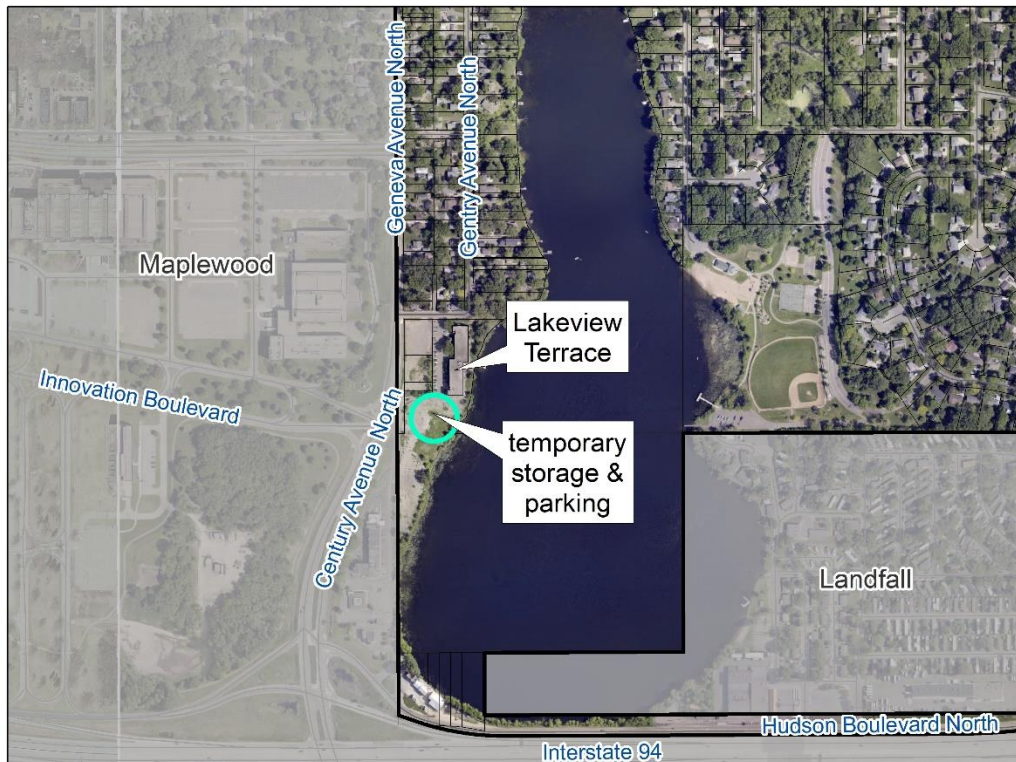
Title: Approval of a Property Use Agreement with D.T. Meisinger Development Inc. Relating to EDA Owned Property at Tanners Lake.

## BACKGROUND

A Property Use Agreement between D.T. Meisinger Development Inc. (Meisinger), and the City was executed on August 9, 2022 to allow a temporarily use at 253 Geneva Avenue N adjacent to Tanners Lake. The purpose of the use is to temporarily store equipment and park vehicles necessary to conduct structural repairs at the Lakeview Terrace property. The structural repairs to occur at the Lakeview Terrace property are for a building code compliance issue to fix the exterior balconies.

Upon further review it was confirmed that the EDA owns the property and not the City. Therefore, the agreement with the City will be terminated and a new similar agreement would need be prepared between Meisinger and the EDA

Location Map – Lakeview Terrace



The project is anticipated to be completed by May 1, 2023. The Agreement will ensure that the property is maintained accordingly for the temporary use and will require a restoration escrow and a reimbursement of City legal fees required in order to draft the agreement. The Agreement will protect the EDA from any claims that may arise from the use.

**STAFF RECOMMENDATION**

Staff has drafted the Property Use Agreement and recommends approval.

**EDA ACTION REQUESTED**

It is requested that the EDA approve the Property Use Agreement between D.T. Meisinger Development Inc. (Meisinger) and Oakdale EDA for a portion of the City owned property at Tanner's Lake, and authorizing the EDA President and Executive Director to sign the agreement on behalf of the EDA.